

Requesting Military Honors in Indiana

A Veteran has passed away and the next of kin is busy making funeral arrangements and knows that Military Honors are what the Veteran wanted and deserves but does not know how to go about making arrangements for it to happen. Here are a few steps to take to ensure that the Veteran receives the Honors they deserve.

1. Families of an eligible veteran should request Military Honors via the Funeral Director at their Funeral Home of choice.

- a. The family will need to provide the DD-214 or other appropriate military separation documentation.
- b. If you are having trouble locating discharge documentation it is recommended that you contact the Veterans Administration (1-800-827-1000), the National Cemetery Scheduling office (1-800-535-1117), or Military Archives (see Fax form attached).
- c. It generally takes a Military Honors request at least 48 hours advanced notice to generate a team.

2. Funeral Director

- a. The Funeral Director arranging for Military Funeral Honors may use the below directory to locate the respective military point of contact.
- b. The Funeral Director will Fax the DD-214 and other appropriate documentation to Military point of contact listed below.
- c. If no DD-214 or appropriate documentation is available, the Funeral Director should Fax an URGENT REQUEST FOR DD-214 to appropriate point of contact.
 - i. If you have difficulty reaching the appropriate point of contact, please use the toll-free number, 1-877-MIL-HONR (1-877-645-4667), for assistance.
 - ii. For all states the number for the Public Health Service is (800) 638-8744.
 - iii. For all states the number for the National Oceanic and Atmospheric Administration is (301) 713-3444

Military Points of Contact (for Funeral Directors only)

(ref: <http://www.militaryfuneralhonors.osd.mil>)

Army (All Indiana Counties) Office 502.624.6051; Fax 502.624.4689

Navy (All Indiana Counties) (see Navy Request Form) Office 877.478.3988 Fax: 847.688.2454
Email: Mwfuneralhonors@navy.mil

Marine Corps (All Indiana Counties) Office 866.826.3628 Fax 703.432.9248 (call 1st then Fax)

Air Force (Counties: Benton, Boone, Clay, Clinton, Daviess, Dubois, Fountain, Gibson, Greene, Hamilton, Hancock, Hendricks, Henry, Jasper, Knox, La Porte, Lake, Lawrence, Madison, Marion, Martin, Monroe, Montgomery, Morgan, Newton, Orange, Owen, Parke, Perry, Pike, Porter, Posey, Putnam, Rush, Spencer, Sullivan, Tippecanoe, Tipton, Vanderburgh, Vermillion, Vigo, Warren, Warrick, and White) Office 618.256.4586

Air Force (All other Indiana Counties) Office 937.257.8964

Coast Guard (Counties: Allen, De Kalb, Elkhart, Fulton, Jasper, Kosciusko, La Porte, Lagrange, Lake, Marshall, Newton, Noble, Porter, Pulaski, Shelby, St. Joseph, Starke, Steuben, and Whitley) Office 216.902.6269

Coast Guard (All other Indiana Counties) Office 314.269.2321

If Military Honors cannot be arranged via the respective branch of service, the below Veteran Service Organizations in Marion County offer assistance:

Marion County Burial Team Office 317.908.5980 (*The Joint Service Organization Burial Team – American Legion, VFW, DAV, Marine Corps League, AMVETS, etc.*) Donations accepted.

***For additional assistance contact the Veteran Service Officer in your County.
In Marion County contact Veteran Service Officer at 317-327-5563***



Urgent—Document Request for Burial / Military Honors

To: **National Personnel Records Center**

ARMY/NAVY/AIR FORCE/COAST GUARD

Fax: 314-801-0764

Phone: 314-801-0800

MARINE CORPS

Fax: 314-538-3115

Phone: 314-538-3155

From: _____

Funeral Director

Funeral Home

Funeral Home Mailing Address: _____

Phone number: _____

Fax number: _____

Please fax a copy of the DD-214 Notice of Separation for:

Complete Name of Deceased Veteran (print legibly)

This veteran has passed away and we urgently need the documentation for burial in our veterans' section and/or to arrange for Military Honors.

Date/Time of Funeral: _____

Branch of Service: _____

(Note: **MUST** have Social Security and/or Service Numbers)

Social Security #: _____

Service #: _____

Birth Date: _____

Birth Place: _____

Next of Kin (*relationship*): _____ **(required)**

Next of Kin Signature: _____ **(required)**

